

ATTACHMENT I

Council on Domestic Violence and Sexual Assault Community Readiness and Capacity Building Prevention Grant RFP Scoring/Reviewing Criteria

Applicant: _____

Reviewer's Name: _____ Date: _____

1 = inadequate 2 = weak 3 = adequate 4 = good 5 = outstanding

Application is COMPLETE -NOT SCORED

All requirements for a complete application are submitted including the required attachments for the narrative section and the required new program information (applicants who are not presently grantees of CDVSA victim service programs).

☐ Yes

☐ No

Project Abstract - 10 points

score 1 2 3 4 5

Provides an **overview** of organizations prior training and experiences with primary prevention coalition building, planning and programming; a description of community's current coalition(s) that work on prevention or wellness initiatives. What will be accomplished during this funding cycle that will enhance the applicants' organizational capacity and community readiness to successfully implement at least one IPV/TDV and/or SA primary prevention strategy in year two of the award.

☐ Yes ☐ No Comments:

Project Narrative - 20 points

score 1 2 3 4 5

All applicants need to include the following:

1. **Prior Participation in Primary Prevention Summits and/or Trainings:** Applicants should describe their past participation in at least one of the CDVSA Primary Prevention Summits, 2012-2017 and/or their participation in one or more statewide primary prevention technical assistance opportunities or trainings.

☐ Yes ☐ No Comments:

2. Community Coalitions: Applicants should describe existing community- based coalitions that address prevention programming. Applicants from communities without existing coalitions are encouraged to describe their plan for the development of a community IPV, TDV and/or SA primary prevention team.

_____Yes _____No Comments:

Communities Served: Applicants should describe the community they are from. Include a brief description of the population and types of resources and programming currently available to address prevention.

_____Yes _____No Comments:

How funds will be used: A description of how you will use these new funds to plan and conduct a needs and resource assessment that will determine community specific gaps between your current level of readiness to support primary prevention programming and desired conditions pertaining to IPV/TDV and or SA prevention. A description of how you will use the results of the needs assessment to improve your community's capacity to support primary prevention.

_____Yes _____No Comments:

Existing or prospective staff: Please describe the proposed project staff's experience with primary prevention.

_____Yes _____No Comments:

Explain your lead staff, agency and/or community partners experience with primary prevention.

_____Yes _____No Comments:

Complete the Inventory of Organizational Practices to Improve Prevention Capacity (Part 1): Current Agency Capacity. (Attachment 1)

_____Yes _____No Comments:

Required Narrative Attachments - 15 points

score **1** **2** **3** **4** **5**

Community Prevention Plan including: agency commitments, names and signatures. For communities without a prevention plan, please submit a proposed list of partners and at least 3-letters of support from your proposed partners.

_____Yes _____No Comments:

Job description and resume(s) of existing and/or proposed prevention/ project staff

☐ Yes ☐ No Comments:

Goals and Objectives – 25 points

score **1 2 3 4 5**

All applications need to include the following:

1. The Goals and Objectives section should include:

A plan to engage new partnerships or develop existing partnerships for the purpose of building and/or supporting primary prevention work. Using the Inventory of Organization Practices to Improve Prevention Capacity (Part 2): Selected Changes, under section D, **“Partnership Development”**, **please describe how you will establish new or enhance an existing partnership over the next eight months from the list provided under section D. (required)**

☐ Yes ☐ No Comments:

2. Using the Inventory of Organization Practices to Improve Prevention Capacity (Part 2): Selected Changes, choose **two** additional categories of focus from the following list:

- Leadership (a)
- Structures and Processes (b)
- Staffing and/or (c)
- Resource Development (e)

Describe how your organization and/or community will improve in those **two** categories by June 30, 2018. In your description please include at least **one** organizational practices/activities listed under each of the (2-chosen) categories that will move you towards this goal.

☐ Yes ☐ No Comments:

3. All applicants must submit a plan for evaluating their efforts (funding is allowed to contract with outside researchers/evaluators).

☐ Yes ☐ No Comments:

Budget Detail – 15 pointsscore **1 2 3 4 5**

1. Reflects funds requested only for proposed project and activities.
☐ Yes ☐ No Comments:

2. Accuracy and completeness of budget form.
☐ Yes ☐ No Comments:

Budget Narrative - 15 pointsscore **1 2 3 4 5**

1. Narrative accurately reflects amounts on Budget.
☐ Yes ☐ No Comments:
2. Budget narrative fully describes specific costs as outlined in project budget and provides a basis to judge the reasonableness of cost figures.
☐ Yes ☐ No Comments:
3. Administrative costs do not exceed 15%.
☐ Yes ☐ No Comments: